**RESUME**

**SWAPNIL SUNIL SALUNKHE (PHALNE)**

Swapnil.salunkhe7666@gmail.com Mob: 9975999897

***OBJECTIVE***

**To work in a position which will enable me to use my educational background and skills to achieve productive results which will make a lasting impact in the organisation**

***ACADEMIC CREDENTIALS***

**Bachelor Of Commerce Certificate (B.Com) -**Through Kolhapur University With 2nd Class

**Higher Secondary School Certificate (H.S.C)-** Through Kolhapur University With 2nd Class

**Secondary School Certificate (S.S.C) -**Through Kolhapur University With 2nd Class

**BASIC MOUNTENEARING COURSE FROM - Nehru Mountenearing**

***OTHER QUALIFICATION***

**Computer Skill**: MS-CIT, EXCEL

Working With Tally 9 ERP with latest update, Tally 7.2 Since 6 Years.

Management informational System,

 **Operating System** : Microsoft windows 2000 professional. Vista, Windows 2007

***WORK EXPERIENCE***

* **H. D. SHINDE & ASSOCIATES**

 2nd Jun 2007 To 25 May 2011

 **Position**: Accountant

* **Avert Society, PARAM PRASAD CHARITABLE SOCIETY**

 1st July 2009 To 28Feb 2010

 **Position** : Accountant

* **Global Funds, Network of satara By People Living with HIV/Aids**

 3rd March 2010 To 20 Aug 2012

 **Position** : Project Co- Ordinator & Administrative and accounts Officer

* **Population Foundation Of India,**

01 Sep, 2012 To 11 Sep 2013

**Position** : MIS, Officer

* **Green Peace Organization Pune**

01 June, 2014 To 30 August 2014

**Position** : Event And Documentary Officer

* **L&T Finance**

 19 July, 2015 To 30 March 2016

**Position** : Consumer & Auto Finance {Recovery}

* **Owner And Administratore at Heart Beat Organisation**

* **Owner And Administratore at Malabar Technologies**

***Skills***

* **Communication Skills**: Oral, Written Along With Presentation Skills.
* **Language Known** : Fluent in English, Hindi, Marathi
* **Technical Skills**: Microsoft Office (Microsoft Word, Excel, Access, PowerPoint, Internet). Management informational system, Acme Software, I canOpes Software

***HOBBIES & INTEREST***

* Wild life Photography
* Adventure Tours And Water Sports
* Trekking
* Rally Driving
* Rescue snakes & other animals[**BRCF,**Biodiversity Research And Conservation Foundation ]

***PERSONAL DETAILS***

Date of Birth 29 April 1988

Address 600, Mangalwar Peth, Satara

Gender Male

Marital Status Married

Nationality Indian

Languages Known English, Marathi ,Hindi

**DECLARATION:**

**I hereby declare that the information given above is true to the best of my knowledge.**

 Date:

Thanking You,

Yours Faithfully

(Swapnil Salunkhe(Phalne))